

# Meeting Minutes

## University High School Council

Date: 11/14/2023

Time: 3:30pm

Location: Library West Wing / [Rincon Zoom](#)

Attendance:

Members present	Administration	Faculty	Students	Parents
	J. Apaez-Gutierrez	L. Volkening	J. Tran	D. Wilson
	J. Miller	K. Balzer	L. Terre	S. Ruiz
	B. Ranjel	K. Messing	M. Didan	Cota Robles
		j. Ollanik		Citron
	Staff	B. Hill		Downer
		R. Schmidt		Ruiz
	Community Members			Szlemko
	D. Tellez			
Members absent	Administration	Faculty	Students	Parents
		K. Meyers	D. Reuter	
		A. Villagio	Madrid	
	Staff			
	Community Members			
	D. Guthrie			
J. Marchant				

Minutes:

- I. Meeting Called to Order at 3:31pm by the Chair
- II. Approve minutes of the last meeting
  - a. Motion to approve Minutes from Ranjel
  - b. Second by Ollanik

III. Call to the audience

- a. No audience members addressed council

IV. Discussion

- a. Mandatory Information for TUSD & Subcommittee Sign Up
  - i. Schmidt- There will be a link to a Google Form that will ask your name, preferred Site Council business email, ethnicity (limited), phone number, constituent group that will also include Sub-Committee Interest.
  - ii. Sub-Committees-
    1. Budget, meets once monthly to review grant requests to take to the council or not.
    2. Curriculum, meets to approve the creation of new classes (examples from last year: approved AP Seminar for sophomores and Entrepreneurship, removed AP Human Geo as a graduation requirement.
    3. Personnel, are called on for interviews for Principals and Teachers.
    4. Policy Review, meets monthly to review Policy.
    5. Student Placement Review, hasn't met in a very long time as we no longer exit students from the school, can potentially be removed from constitution this year.
  - iii. Information requested is needed by end of next week
- b. Sunsetting of UHS School Council webpage
  - i. TUSD is now requiring Site Councils to post directly to their TUSD website.
  - ii. No longer keeping uhs.weebly.com as forum for updates, but will retain as archive.
- c. State of the School from Principal Ranjel
  - i. Excellent start to the school year, starting 4<sup>th</sup> year at UHS. Looking forward to graduating all the seniors who started with him. Nearing the end of our first month in school, already.
  - ii. Current enrollment is 988 with 46 faculty.
  - iii. 100<sup>th</sup> day of school will determine our FTE for next year, our current FTE is 1.6 higher than anticipated last year.
  - iv. RBF (Results Based Funding), funding source is now devoted to early childhood education, no longer goes directly to high schools.
  - v. CCEIP (College Credit Exam Incentive Program), funding source from AP exams that goes towards auxiliary funding for staff and classes.
  - vi. New classes on campus (Curriculum Subcommittee)-
    1. AP Art History now offered, taught by C. Cardenas.
    2. AP Human Geography is no longer a graduation requirement, still have 5 full sections taught by M. Ibarra.
    3. AP Seminar is now offered as an English requirement for 10<sup>th</sup> graders, taught by A. Mitchell.
    4. AP Spanish Lit now offered, taught by A. Valenzuela.

5. AP Pre-Calculus now offered, is essentially replacing Honors Pre-Calc/Trig, a great opportunity to offer another AP Math class, especially for students who aren't going to take Calculus at UHS.
6. Engineering and Entrepreneurship is now offered, fills need for additional Engineering class in an intermediary level, taught by M. Schmidt.
- vii. New Student Engagement
  1. Counseling updates-
    - a. Brownstone and Matz at 9<sup>th</sup> and 10<sup>th</sup> graders, welcome to our new counselors.
    - b. Encinas and Villagio 11<sup>th</sup> and 12<sup>th</sup> graders, welcome back to our returning counselors.
  2. Coordinator Updates-
    - a. Messing- Recruitment and Retention, provides student and family information events, activities, and advising.
    - b. Flores- Student Engagement and 504 Coordinator, provides Testing and 504 events and advising.
    - c. Palos- College and Career Readiness and Test Coordinator, provides college and career events and advising.
    - d. Minor- Writing Specialist, provides writing support for personal essays and more.
    - e. Pelot- Multi-Tiered System of Support, fosters PBIS around campus and supports students who may need academic guidance.
    - f. Nieves- Curriculum Service Provider, supports teachers in getting any resources they need and live daily support.
- viii. Wellness
  1. Priority to assess and support social and emotional needs for our students and learn how to better serve everyone.
  2. More walk-throughs of classes to ensure students know what they're learning, why they're learning, and how they are learning it.

## V. Reports

- a. Principal's Report -Ranjel
  - i. Please see State of the School
- b. Policy Review Committee -Messing
  - i. Policy Review Committee will begin meeting as soon as members are identified, will continue the work from last year
- c. Tax Credit and Budget Committee -Schmidt
  - i. Upcoming grant request will be up for review asap for Sweeny Todd: The Musical
  - ii. Upcoming hold over money from AP Testing Fund reserve

- d. Recruitment and Retention -Apaez- Gutierrez
  - i. Excited to Welcome our 276 9<sup>th</sup> graders!
  - ii. Dates for fall events:
    - 1. CogAT Test Training for Middle School Counselors- 9/6
    - 2. Admissions Window for Non and New to TUSD 8<sup>th</sup> graders- 10/1-10/31
    - 3. CogAT Test Prep Sessions- 10/26 & 10/30
    - 4. Prospective Penguin Night- 10/1
- e. Instructional Council -Schmidt
  - i. Beginning of the year talking about walk-through policy and teacher clarity to support staff and students.
  - ii. Upcoming meeting 8/28
- f. UHS Foundation Alumni Foundation -Tellez
  - i. Had summer retreat to elect officers and meet about disseminating information about funding opportunities.
- g. UHS Parent Association -Szlemko
  - i. To start the year, had a back-to-school welcome event for teachers to donate school supplies and breakfast. Will leave wish list open all year, encourage teachers to use, M. Kimball can share access to staff.
  - ii. Presented at the parent cohort meetings to try to get more engaged in the Parent Association.
  - iii. There has been a lot of recent turn over and are still getting all things started for the school year.
- h. UHS Student Council -Tran
  - i. Events
    - 1. Club Fair September 10 8-9 in Cafeteria Breezeway
    - 2. Spirit Week TBD (themes contingent on Admin approval)
      - a. Mathletes vs. Athletes (M), Anything But a Backpack (T), Character Day (W), Decades Day (Th), Western (F)
    - 3. Karaoke Night 9/13 at 3:30 in Cafeteria
    - 4. Senior Sunrise 9/20 at 5:45am (location TBD)
    - 5. Penguin Feud 9/27 at 3:30 in Auditorium

## VI. Agenda

- a. Everyone can submit for Agenda items, they must be submitted 2 weeks in advance of meetings.
- b. Next meeting is September 10, 2024.

## VII. Adjournment

- a. Ollanik Motions to Adjourn at 4:22pm

- b. Tran Seconds
- c. Voice vote
  - i. Motion passes unanimously