

Meeting Minutes

University High School Council

Date: 4/8/2025

Time: 3:30 pm

- Location: HYBRID RUHS Library (East-side) or <https://tusd1.zoom.us/j/88939272555>
 - Meeting ID: 889 3927 2555
 - One tap mobile
 - +16694449171,,88939272555# US
 - +16699006833,,88939272555# US (San Jose)

Attendance:

Members present	Administration	Faculty	Students	Parents
	J. Apaez-Gutierrez	K. Messing		
	R. Ranjel	J. Ollanik		Ruiz
	J. Miller	R. Schmidt	M. Didan	Cota-Robles
	Staff	K. Meyers		
	Palos	L. Volkening		
	Community Members	A. Villagio	D. Reuter	Szlemko
	J. Marchant	B. Hill		Rohrbach
	D. Guthrie		M. MacDonald	Daniell
	D. Tellez			
Members absent	Administration	Faculty	Students	Parents
		K. Balzer	J. Tran	Downer
			L. Terre	Citron
			C. Madrid	Wilson
			B. Chabra	
	Staff		B. Shupe	
	Community Members			

Minutes:

I. Call meeting to order

- a. Chair called meeting to order at 3:34pm

II. Approval of minutes from the last meeting

- a. Motion presented: to approve the minutes of the last meeting, as amended
 - i. Motioned By: Didan
 - ii. Seconded By: Cota-Robles
 - iii. Discussion:
 - 1. Messing- Do we need to amend the minutes to detail the stipends from last meeting per Ms. Cat's email?
 - 2. Schmidt- When we voted last month we said "we will approve the *same stipends* from last year in the amount of \$8500" so needed to clarify with Finance Manager that the intention was to commit the \$8500 to the *same stipends* as the 24-25 school year will be approved for the school year 25-26.
 - 3. Guthrie- Amendment, the last page should say \$3500 instead of \$100 for the amount of scholarship award money from the UHSFAA
- b. Vote Type: Voice vote
 - i. Result: Passes unanimously

III. Approval of Agenda

- a. Motion presented: approve the Agenda
 - i. Motioned By: Daniell
 - ii. Seconded By: Guthrie
- b. Vote Type: Unanimous consent
 - i. Result: Passes

IV. Call to the audience:

- a. No audience members

V. Action/ Discussion Items:

- a. Action Item – Approval to send draft versions of the UHS Constitution, By-Laws and Internal Policies, Strategic Plan and Academic Dishonesty Policy to TUSD for approval.
 - i. Motion presented: to send the drafts versions of the UHS Constitution, By-Laws and Internal Policies, Strategic Plan and Academic Dishonesty Policy to TUSD for approval.
 1. Motioned By: Messing
 2. Seconded By: Meyers
 3. Discussion/Debate:
 - a. Schmidt explains historic quest to develop a functioning Policy document, siting Site Council approval to break original UHS Policy into 3 parts in 23-24. Clarifies that vote today is to send these drafts to TUSD for approval ahead of giving our Site Council and stakeholder groups ample time to give comment next school year. Hopefully we can have TUSD’s comments by early next school year. Reminds council that in order to implement a new Policy these documents will not only be voted on by this body for ratification.
 - b. Cota Robles- When do you need UHSPA information by?
 - c. Schmidt-End of this school year
 - d. Didan- What about the pending sections?
 - e. Schmidt- We anticipate going back and forth with TUSD, we can share those sections when ready
 - f. Daniell- Is School and Site Council the same?
 - g. Schmidt- School Council is the term that the state uses, Site Council is an outdated term, but yes we mean the same thing when we say it. Trying to be better about only saying School!
 - ii. Vote Type: Voice Vote
 1. Result: Passes unanimously
- b. Discussion Item – Stake Holder Updates on Selection of Councilmembers for the 2025-2026 School Year
 - i. First meeting of the 2025-2026 School Council: May 13th, 2025
 - ii. Please select representation (excluding those that cannot be selected until August) and send the new list of members to robert.schmidt@tusd1.org before April 21st, 2025
 1. Discussions:
 - a. IC from Schmidt- at first Instructional Council meeting in April, they will select 6 at large members by April 21st
 - b. UHSPA from Cota Robles- Parent Association isn’t quite ready to select membership right now
 - c. Shmidt- If we can have those my May 13th that would be great
 - d. UHSFAA from Guthrie- Daniel [Tellez] and I are continuing on

- e. Student Council from Macdonald- We have added the link to our student application on Instagram, will advertise to students. Sponsors and Officers will review applications.
- f. Schmidt- Urges membership for 25-26 updates by April 26th so they can be invited to the May 13th meeting.

VI. Reports

- a. Principal's Report - Ranjel
 - i. Rolling through to the end of the semester, there is only one day off before the last day of school, that is next Friday 4/18 the Spring Holiday.
 - ii. Have a great class coming in, Class of 2029 has numbers on track to the current 9th grade class.
 - iii. Planning phases with district to get our bond projects moving. Rincon/University is a priority project to build a new building on the north lot basketball courts. Could be ready by school year 27-28!
 - iv. City of Tucson is replacing water lines on 5th street, the current plan is to reduce lanes in at least one direction, in talks with City to see how it will impact our school traffic.
 - v. In the throws of prep for AP Testing on campus, thank you to Mrs. Apaez-Gutierrez for tackling this puzzle.
 - vi. Daniell-Question, is there any update on the bell schedule survey?
 - vii. Still collecting data, haven't made a decision yet.
- b. Policy Review Committee - Messing
 - i. Not a lot to say that Mr. Schmidt didn't already mention.
 - ii. We held our final Policy Review meeting on March 31.
 - iii. Very proud of the work we were able to finish this year, thank you to all members of our sub-committee.
 - iv. Looking forward to the ratification process next year!
- c. Tax Credit & Budget Committee
 - i. Additional \$1250 has been received to Undesignated Tax Credits, leaving our remaining balance as \$31,488
- d. Recruitment and Retention – Apaez-Gutierrez
 - i. In the middle of Spring Admissions, window open until 4/30 for current 7th, 8th, 9th and 10th graders
 - ii. Completed a very successful Test Prep this Saturday, will host another on Wednesday 4/9
 - iii. Excited to present Future Penguin Launch Day, coordinating it on May 17th with Arts Under the Stars for 7th graders who have passed the exam!
- e. Instructional Council - Schmidt
 - i. No report, have not had another meeting since last time.
- f. UHS Foundation and Alumni Association - Tellez

- i. UHSFAA has two applications for scholarships, one the same mentioned last month for 2 winners in the amount of \$3500 and Pilote for 1 student in the amount of \$10K, both can be found on the UHSFAA website.
 - ii. UHS Hall of Fame event will be March 28th of 2026!
 - iii. Deadline to nominate members for Hall of Fame must be submitted by April 15th
 - iv. Guthrie- update, UHSFAA has written and adopted an endowment policy, with a minimum initial balance of \$25,000. Have already got 2 people taking advantage of it!
- g. UHS Parent Association - Szlemko
 - i. Preparing for Grad Night, shy of 100 seniors signed up. Please spread the word so we can get as many seniors there as possible!
 - ii. Reminder to steer members to Site Council, on agenda for next meeting and should have a skeleton crew.
- h. UHS Student Council - MacDonald
 - i. Planning Gatsby Gala Prom, April 19th at Westin La Paloma. Ms. Messing sent out an email to all staff in search of chaperones, please sign up!
 - ii. Spirit Week: Monday Cozy vs. Classy, Tuesday Movie Day, Wednesday Class Colors, Thursday Mustache Day, no school Friday.
 - iii. Working with Rincon StuCo to plan May 2nd Pep Rally.

VII. Agenda proposals for the next meeting

- a. Assignment of officers for 25-26

VIII. Adjournment

- a. Motion presented: to adjourn meeting
 - i. Motioned By: Reuter
 - ii. Seconded By: Cota-Robles
- b. Vote Type: Voice Vote
 - i. Result: passes unanimously