

# Meeting Minutes

## University High School Council

Date: 2/11/2025

Time: 3:30 pm

Location: HYBRID RUHS Library (East-side) or <https://tusd1.zoom.us/j/87239283899>

Attendance:

Members present	Administration	Faculty	Students	Parents
	J. Apaez-Gutierrez	K. Messing		Daniell
	R. Ranjel	J. Ollanik		Ruiz
	J. Miller	R. Schmidt		Cota-Robles
	Staff			Downer
	Palos	L. Volkening		Citron
	Community Members	Amy Villagio		Szlemko
		Bradford Hill		Rohrbach
	D. Guthrie	K. Balzer	M. Macdonald	
	D. Tellez			
Members absent	Administration	Faculty	Students	Parents
		K. Meyers	M. Didan	Wilson
			B. Shupe	
			B. Chabra	
			C. Madrid	
	Staff		D. Reuter	
			L. Terre	
	Community Members		J. Tran	
	J. Marchant			

Minutes:

**I. Call meeting to order**

- a. Chair called meeting to order at 3:33pm

**II. Approval of minutes from the last meeting**

- a. Motion presented: to approve meeting minutes from December.
  - i. Motioned By: Hill
  - ii. Seconded By: Ollanik
- b. Vote Type: Unanimous Consent
  - i. Result: Passes

**III. Approval of Agenda**

- a. Motion presented: to approve February agenda.
  - i. Motioned By: Volkening
  - ii. Seconded By: Macdonald
- b. Vote Type: Unanimous Consent
  - i. Result: Passes

**IV. Call to the audience:** No audience members speak

**V. Action/ Discussion Items:**

- a. Action Item – Approval of new UHS course “Beginning Band”
  - i. Report from Curriculum Subcommittee- Schmidt
    - 1. Request is to approve a course called Beginning Band, an already TUSD approved course with ready curriculum. This is just a class new to UHS. Up until now, if students didn’t have instrument experience, they would not be able to participate in band. Mr. Marchant wants to introduce this course with the caveat that students must attend band camp and commit to play an instrument needed by the band.
  - ii. Motion presented: to approve Beginning Band Course for UHS.
    - 1. Motioned By: Hill
    - 2. Seconded By: Messing
  - iii. Discussion/Debate:
    - 1. Daniell- Would these students be in a different band?
    - 2. Schmidt- During first hour Mr. Marchant could take beginners to another room while Mr. Phillips would work with inter-level students.

3. Daniell- Why only 4 instruments? Will it always be the same ones?
4. Schmidt- Understanding is so that it's not too many instruments to teach, the necessary instruments may change based on band's needs.
- iv. Vote Type: Roll Call
  1. Result: Yes-19, No-0, Abstain-0
- b. Action Item – Approval of Undesignated Tax Credit Grant for baseball uniform tops
  - i. Report from Treasurer on available funds- Guthrie
    1. We have received \$4k more, which puts us at about \$39k of available funds in Undesignated Tax Credit Funds
  - ii. Motion presented: to approve RUHS Baseball grant of \$600 dollars for JV uniform tops
    1. Motioned By: Cota-Robles
    2. Seconded By: Ranjel
  - iii. Discussion/Debate: This would be matched by Rincon Site Council
  - iv. Vote Type: Roll Call
    1. Result: Yes-19, No-0, Abstain-0
- c. Discussion Item – Policy needs for stakeholder groups
  - i. Explanation of Policy Review needs
    1. Schmidt shows IC Policy draft to members, detailing needs from stakeholder groups for Policy Review committee. Stakeholder groups should consider following the same template to submit to Policy Review committee on how they choose representation.
  - ii. Discussion on template as demonstrated with DRAFT Instructional Council language
    1. Schmidt reviews all bullet points on Policy draft which was shared with all members of the School Council.
  - iii. Request for Stakeholder groups to create similar language based upon template
    1. Szlemko- What about internal documents to link?
    2. Messing- Send us the links you'd like included too!
    3. Schmidt- That exactly the kind of information we are trying to make more accessible.

## VI. Reports

- a. Principal's Report - Ranjel
  - i. Counselors are in the middle of course requests.
  - ii. Just had budget meeting with district for 2024-2025.
  - iii. Master schedule is on the way!
  - iv. Parent Teacher Conferences on Thursday 2/13 from 5pm-7pm.
  - v. Half-Day Friday 2/14, Penguin Pathways for UHS students and ASVAB for 11<sup>th</sup> grade.
  - vi. Rodeo Break upcoming 2/20 & 2/21.
  - vii. Spring Break upcoming

1. Grading day: No students- 3/7.
  2. Spring Break: 3/10-3/14
- viii. Due to construction across TUSD, RUHS will be hosting Summer School for Catalina High, in addition to Rincon and UHS.
- ix. Hosting AP tests on site in May.
- x. It's February 11<sup>th</sup> and all is well.
- b. Policy Review Committee
- i. Have met 3 times since last School Council meeting.
  - ii. Broken into smaller groups to focus on Strategic Plan, Policy Handbook, and Course Catalogue.
  - iii. Focusing on re-organization and line edits.
  - iv. Next meeting will be in CCCC from 11am-2pm.
- c. Tax Credit & Budget Committee
- i. Still having discussion of annual stipends for activity sponsors to arrive at a more transparent process for assigning these stipends.
- d. Recruitment and Retention – Apaez-Gurtierrez
- i. We are welcoming incoming 9<sup>th</sup> graders already.
  - ii. March 20<sup>th</sup> is our New Penguin Celebration for Class of 2029!
  - iii. Sent out admissions for class of 2029, receiving acceptances and course selections.
  - iv. Test Prep for class of 2030 coming up in April on the 5<sup>th</sup> and 9<sup>th</sup>.
  - v. Testing at TUSD schools for 2030 is taking place now.
  - vi. March 6<sup>th</sup> Prospective Penguin Information Night
  - vii. Application Window opens on March 22<sup>nd</sup>-April 30 for grades 7-10.
- e. Instructional Council - Schmidt
- i. Finalized language of what Instructional Council is for Policy.
  - ii. Had Electives Fair on January 28.
  - iii. Preparing for all testing, benchmarks, ACT, SAT, and AP's.
- f. UHS Foundation and Alumni Association - Tellez
- i. Updated endowment and grant renewal policy to make process easier for all.
  - ii. Website updated.
  - iii. Reunions: Heard from Class of 1995 and 2005, if you are part of any other class who would celebrate in this year, please let UHSFAA know!
  - iv. Started planning anniversary celebration for next year.
- g. UHS Parent Association - Szlemko
- i. Supported staff and counselor appreciation weeks.
  - ii. Supported family event that UHS Admin coordinated.
  - iii. Focusing on Grad Night now:
    1. Szlemko- Tickets are on sale now!
    2. Messing-How can they buy?

3. Szlemko- There's a link in the Weekly Penguin
- h. UHS Student Council- Macdonald
  - i. Hosted Inaugural on Saturday 2/8.
  - ii. Valentine Grams are for sale at lunch in the Breezeway for delivery on February 13.
  - iii. Focused on planning prom which will be April 19<sup>th</sup> at La Paloma!

VII. Agenda proposals for the next meeting- No suggestions presented at meeting.

- VIII. Adjournment
- a. Motion presented: Adjourn Meeting
    - i. Motioned By: Schmidt
    - ii. Seconded By: Messing
  - b. Vote Type: Voice Vote
    - i. Result: Passes